

UNIVERSITY OF MADRAS
B.B.A. DEGREE COURSE IN BUSINESS ADMINISTRATION
SYLLABUS WITH EFFECT FROM 2020-2021

BBA-DSC16

CORE-XVI: MATERIALS MANAGEMENT

CREDITS:4

V SEM/III YEAR

Learning Objectives :

1. To impart knowledge on Materials Management importance.
2. To understand the various functions of Materials Management.

UNIT – I

Materials Management- Definition-Function-Importance of Materials Management.

UNIT – II

Integrated materials management- the concept- service function advantages- Inventory Control- Function Of Inventory - Importance-Replenishment Stock-Material demand forecasting- MRP- Basis tools - ABC-VED- FSN Analysis - Inventory Control Of Spares And Slow Moving Items -EOQ-EBQ-Stores Planning.

UNIT – III

Purchase Management- Purchasing - Procedure - Dynamic Purchasing - Principles – import substitution- International purchase- Import purchase procedure

UNIT – IV

Store Keeping And Materials Handling- Objectives - Functions - Store Keeping - Stores Responsibilities - Location Of Store House - Centralized Store Room - Equipment – Security Measures - Protection And Prevention Of Stores.

UNIT – V

Vendor Rating - Vendor Management - Purchase Department - Responsibility - Buyer Seller Relationship - Value Analysis - Iso Types.

REFERENCE BOOKS:

1. P.Saravanavel and S.sumathi, **Production and Materials Management**, Margham publications, 2015
2. M.M Verma, **Materials Management**, Sultan Chand Publications,2012.
3. Hill, Operations management,PalgraveMacmillan.